



Fees for Digital Reproductions and Delivery

The Department of Imaging Services provides digital reproductions of items in the collection. We do not provide printed reproductions. All orders are subject to Maryland state tax unless a non-profit identification number is provided on the order form. Orders are not process until payment has been received. All prices are per image.

DIGITAL FILE

High Resolution File (600 DPI):	\$50.00
Medium Resolution File (300 DPI):	\$35.00
Low Resolution File (150 DPI):	\$20.00
Preview File (72 DPI):	\$10.00*

*Subsequent purchase of high or medium resolution file of same image will be discounted the price of the preview file.

RUSH CHARGE **

Standard turnaround: up to 10 images (no new photography) – 14 business days

Rush Option: Orders to be completed within 3 business days - 100% surcharge

**Turnaround time begins once payment has been received.

NEW PHOTOGRAPHY

One Hour Minimum - \$60.00 per hour

This fee applies to requests for items in the collection that have not been previously digitized, and are not suitable for scanning on our flatbed scanner (ie. oversized prints, 3D objects, etc). The turnaround time for items requiring new photography is two to three weeks.

DELIVERY OPTIONS

DropBox (recommended)	No Charge
USPS Flat Parcel	\$10.00
FedEx Standard Overnight	\$30.00
FTP Upload***	No Charge

***Patron must provide FTP host name, username, and password. Imaging Services does not upload to FTP replacement web sites such as WeTransfer.

MEMBER DISCOUNT

Imaging Services offers a 10% discount to MCHC Members with a Steward Level tier membership, or higher. Please include your Member Number on the order form if you wish to apply this discount.



MARYLAND CENTER FOR HISTORY AND CULTURE

Permission Fees

Books			
Commercial	One Language/ One Continent	One Language/ Worldwide	All Languages/ Worldwide
Cover/Jacket Any size print run	\$150	\$250	\$300
Print Run Fewer than 5,000	\$40	\$50	\$60
Print Run 5,000 to 9,999	\$60	\$70	\$80
Print Run 10,000 to 24,999	\$80	\$90	\$100
Print Run 25,000 to 49,999	\$100	\$120	\$130
Print Run 50,000 to 79,999	\$130	\$145	\$160
Print Run 80,000 or greater	\$150	\$170	\$185
eBook	\$125 (eBook permission only, not included in print permission)		
Nonprofit	One Language/ One Continent	One Language/ Worldwide	All Languages/ Worldwide
Cover/Jacket Any size print run	\$75	\$125	\$150
Print Run Fewer than 5,000	\$20	\$25	\$30
Print Run 5,000 to 9,999	\$30	\$35	\$40
Print Run 10,000 to 24,999	\$40	\$45	\$50
Print Run 25,000 to 49,999	\$50	\$55	\$60
Print Run 50,000 to 79,999	\$65	\$70	\$75
Print Run 80,000 or greater	\$80	\$90	\$95
eBook	\$60 (eBook permission only, not included in print permission)		

Permission Fees (cont'd)

Other Publications		
All permissions below include electronic publication		
Magazine and Catalog	Commercial	Nonprofit
Cover Any size print run	\$150	\$50
Circulation Fewer than 10,000	\$35	\$10
Circulation 10,000 to 24,999	\$45	\$20
Circulation 25,000 to 49,999	\$55	\$30
Circulation 50,000 to 99,999	\$75	\$40
Circulation 100,000 or greater	\$90	\$50
Newspaper, Journal, Brochure	Commercial	Nonprofit
Cover Any size print run	\$125	\$65
Circulation Fewer than 5,000	\$10	\$5
Circulation 5,000 to 9,999	\$20	\$10
Circulation 10,000 to 24,999	\$30	\$15
Circulation 25,000 to 49,999	\$50	\$20
Circulation 50,000 to 99,999	\$70	\$30
Circulation 100,000 or greater	\$90	\$40

Advertisement		
Print, Broadcast, Video, Etc.		
	Commercial	Nonprofit
One Language/ One Continent	\$250	\$100
One Language/ Worldwide	\$300	\$150
All Languages/ Worldwide	\$400	\$200

Permission Fees (cont'd)

Exhibition/Display/Presentation		
	Commercial	Nonprofit
Permanent Installation More than five years	\$75	\$35
Temporary Installation Less than five years	\$50	\$20
Public Presentation (ie. Powerpoint, Slide Show)	\$15	\$10

Website	
Commercial	Nonprofit
\$50	\$25

Television/Film Production		
	Commercial	Nonprofit
Television Broadcast	\$125	\$75
Non-broadcast film or video	\$100	\$75

Blu-ray/DVD		
	Commercial	Nonprofit
Cover	\$300	\$100
499 copies or fewer	\$75	\$35
500 to 4,999 copies	\$100	\$50
5,000 to 9,999 copies	\$150	\$75
10,000 to 24,999 copies	\$175	\$100
25,000+ copies	\$200	\$125

Bulk printing (ie. Posters, calendars, coasters, etc.)
Fee and feasibility available upon request

Reuse Rate:
75% of current permission

Multi-Permission Bundle Rates:
 (three or more permissions per image)
 100% of highest permission fee;
 75% of second permission fee;
 50% of third permission fee;
 25% of each additional permission